

**STATEMENT of INTERNAL CONTROL (SIC) 2008 - 2009**

---

**1. SUMMARY**

It is the responsibility of the Council's senior management to establish an appropriate and sound system of internal control and to monitor the continuing effectiveness of that system. It is the responsibility of Internal Audit to provide an annual overall assessment of the robustness of the Internal Control System for the Head of Strategic Finance for 2008 – 2009 and this is provided in Appendix 1.

**2. RECOMMENDATION**

2.1 The contents of this report are noted.

**3. DETAILS**

3.1 The main objectives of the Council's internal control systems are:

- To ensure adherence to management policies and directives in order to achieve the organisation's objectives;
- To safeguard assets;
- To secure the relevance, reliability and integrity of information, so ensuring as far as possible the completeness and accuracy of records; and
- To ensure compliance with statutory requirements.

3.2 Evaluation of the control environment is informed by a number of sources:

- The work undertaken by internal audit during the audit year 2008 – 2009;
- The assessment of needs completed during the preparation of the strategic audit plan;
- Reports issued by the Council's external auditors; and
- Internal Audit knowledge of the Council's governance, risk management and performance monitoring arrangements.

3.3 The statement has 2 sections in which Internal Audit is required to give an opinion on the Council control environment. The first is on matters brought forward from the previous year. The second is new matters arising in 2008 - 2009. Directors internal control statements have been prepared to support the overall statement of control prepared by the Head of Strategic Finance for the Council.

3.4 The attached statement is in Draft format and maybe updated further when Grant Thornton UK LLP completes their review of the Council's Annual

Accounts for 2008 – 2009.

#### **4. CONCLUSIONS**

Except for the items listed in the Statement of Internal Control in Appendix 1, it is the opinion of Internal Audit, based on the audit work carried out to date, that reasonable assurance can be placed upon the adequacy and effectiveness of the Council's internal control systems in the financial year 2008 – 2009.

#### **5. IMPLICATIONS**

5.1	Policy:	None
5.2	Financial:	None
5.3	Personnel:	None
5.4	Legal:	None
5.5	Equal Opportunities:	None

For further information please contact Ian Nisbet, Internal Audit Manager (01546 604271)

22mayfinalreport22may